

MINUTES

The Regular meeting of the Yaak School Board of Trustees was called to order by Chairperson, Pam Fuqua, at 3:05 p.m. on Friday March 18, 2022, at the Yaak School. Pam opened the meeting, welcomed visitors, explained the protocol for the meeting, and stated that the meeting was being recorded.

Trustees Present: Pam Fuqua, Trish Lauer, and Ron Webb

Others Present: Diane Downey, District Clerk, Sabre Alderete, Head Teacher, Lynn Edwards, Bill Sullivan, Angelo Alderete, Cheri Javorsky, and Kathy Huber

Minutes:

The minutes from the February 15, 2022, regular meeting were presented. Pam stated that the Trustees had reviewed them, and the public was welcome to see them. Trish moved that the minutes be accepted as presented, Ron seconded, and Pam concurred.

Maintenance Committee:

- Pam reviewed her correspondence with City Service Valcon regarding the invoice we received for the purchase of our propane tank. We were quoted \$3,500.00 but with the delay from time of quote and purchase the price had increased to \$4,400.00. We were billed \$3,900.00 as the company thought splitting the difference would be fair. Diane received the invoice and noticed the difference and asked Pam to contact the company. Pam has negotiated with them and presented a solution for the board to consider. They offered to lease us the tank for \$1.00 per year, give us a discount based on a cost-plus margin, and no other fees will be added when invoicing. (see attached proposal from vendor) Trish asked if the vendor makes service calls. Ron stated that if the tank was leased, they would make service calls. After some discussion Ron moved to accept the proposal, Trish seconded, and Pam concurred.
- Formula Fabrication gave us quotes for our HVAC System, the first quote came in at over \$126,000.00. Pam contacted them and explained that that was way outside of our budget, and could they give us a quote that was closer to our budgeted funds. They responded with a quote for a lesser system that came in at \$36,649.00. We have one window quote and Pam is waiting to hear from a company in Kalispell. Diane suggested we post the request for quotes for the windows locally. Board agreed and Diane will create a post for the board's approval and post it when it is approved.
- The Fire Marshal did the annual inspection earlier this week, we passed.
- Sabre' commended Artie for the great job he has been doing.

Technology Committee:

- Diane filed a 471 request for bids for internet service for next year. This is just in case the microwave project does not get completed on time. Pam stated that EL Internet NW has been to the school and chosen a tentative location for the tower that will be here at the school. They also staged supplies and materials at the Vinal Lake tower location so as not to be hampered by Road Closures during spring break up. Diane stated that she had not heard anything from Craig Johnson regarding the questions he had for EL Internet NW. She did send him the link to the meeting recording that he had requested.

Old Business:

- Policy 1905 section on face coverings and testing was reviewed. Trish reviewed our county statistics from the last three (3) weeks. Comparing our data with recommendations from the CDC her recommendation was to amend our face covering policy. Pam read the MTSBA option 2 from original policy 1905 section on face coverings with minor adaptations to fit our needs. Pam opened the floor for discussion. Sabre' voiced her concerns regarding staff from the Coop that will be coming in and have been out visiting many other counties that have higher infection rates than Lincoln County. Ron suggested we allow staff, students and local visitors not be required to wear face coverings but visitors from outside the local area be required to. Sabre's main concern is those visiting from the Coop and asked that she be allowed to notify the Coop that for the protection of our staff and students they would be asked to use face coverings when visiting the school. Bill Sullivan suggested that we require visitors to do a rapid test prior to entering the building. Pam stated that we would be looking at the testing section of our policy and we could

revisit Bill's suggestion at that time. Trish asked Sabre' if she was comfortable with the face covering mandate being lifted for staff and students, she said yes, she would be okay with that. Pam reviewed the testing protocol that the board felt would address our needs the best. It was added that testing may be required at the Head Teachers discretion for anyone entering the building. Trish moved that we make the change to policy 1905 as discussed, Ron seconded, and Pam concurred. (see attached for detailed changes)

- Diane gave an update on schedule for posting required notices and informed the board that there will be an election this year as we have two (2) candidates for the open three-year position.

New Business:

- Pam reviewed the non-voted Levy for our Building Reserve Fund. Diane explained how annually she works with OPI to set the mills that the school will levy to get the most benefit out of the set formula for our matching funds from the State.

Teachers Report:

- Early Childhood Screening will be done by the Coop on May 4th they do all the advertising for that. Sabre' will be doing early Kindergarten Registration and will post the notices on the school website and Facebook page.
- Student count is at seven (7) (1 seventh, 1 sixth, 2 fifth, 1 fourth and 2 third graders)
- Spring Cleaning is in progress, John did come in and do an update. Sabre' asked that she get a copy of his invoices so she can track what is being billed as done. He is putting together a continuity binder, so we have a record of network set-up etc. Diane asked if he could take on the updating of the school website. It was the consensus of the board and teacher that until the classroom needs are being met, he should not be given more duties. Pam stated that the email account set ups and suspensions have been done.
- Field Trip was a huge success! Sabre' and Trish were so proud of our students. Diane asked if she is to pay expenses from the trip out of funds raised at last year's silent auction, Sabre' stated yes and she will get all the receipts together. She is looking at a field trip in May with Brian Baxter.
- She will be presenting the tentative 2022-23 calendar at the next meeting. She has consulted with the parents regarding shortening the school day which will extend our school year by approximately 16 days. Kathy asked what the last day of this year will be. May 26th is the last student day and the 27th is her last day for wrapping up the year. The Board thanked Lynn Edwards for subbing during her absence.

Clerks Report & Expenditures:

- Diane has given Sabre' the budgeted total for Indian Ed for All that is in the General Fund and that needs to be spent for IEFA instruction for this year's reporting on our TFS. \$(158.00)
- Diane gave Sabre' papers that needed to be signed from Job Services regarding the contract for Arlene Lonning's employment.
- Diane explained the new GASB 87 lease reporting that will be required for any school that leases property or equipment.
- The balanced to the Treasures Office Financials for the months of February were reviewed. Ron moved that the February Financials be accepted as presented and Trish seconded, and Pam concurred. March expenditures to date were reviewed. The expenditure General Fund budget is sitting at 37.70% remaining. Quick overview of Grant Spreadsheets.

Bill Sullivan asked who was going to be responsible for fixing the driveway/parking area after spring breakup. Diane stated that the construction company was returning after school was out to replace the concrete pad. This will be paid for by the engineering firm as it was their fault the specs were incorrect on the original plans. When this work is completed the driveway and parking area will be returned to its prior state, to prevent those coming for water from damaging the soft areas before the work starts. We need to put up traffic cones or something to keep them off the soft area by the front sidewalk. Trish will ask Artie to place cones along that area.

Policy Review:

- We continued the weeding of the MTSBA Policy completing the 7000 and 8000 series.

Public Comment:

Angelo reported that there are still issues with the teacherage that need to be addressed. Pam will come by after the meeting to check on those issues. Ron Web suggested a place in Eureka that would make a great field trip. `

Next Regular Meeting: April 20, 2022 @ 4:10 p.m.

Meeting was adjourned at 4:45 p.m.

Respectfully submitted by:

_____ Diane Downey, District Clerk

_____ Pam Fuqua, Chair

_____ Trish Lauer, Vice Chair

_____ Ron Webb, Board Trustee