

## **MINUTES**

The Regular meeting of the Yaak School Board of Trustees was called to order by Chairperson, Trish Lauer, at 3:00 p.m. on Thursday June 16, 2022, at the Yaak School. Pam opened the meeting, welcomed visitors, explained the protocol for the meeting, and stated that the meeting was being recorded.

Trustees Present: Trish Lauer, Cheri Javorsky, and David Gamble

Others Present: Diane Downey, District Clerk, Sue Jansen, Craig Johnson, Ron Webb, John Loney, Bill Sullivan, Pam Fuqua, and TW Seanwell.

### **Minutes:**

The minutes from the May 17, 2022, regular/reorganization meeting were presented. Trish stated that the Trustees had reviewed them, and the public was welcome to see them. Cheri moved that the minutes be accepted as presented, David seconded, and Trish concurred.

### **Maintenance Committee:**

- Trish reported that the summer maintenance items were on track.
- The HVAC system installation has been completed in the school. Teacherage unit will be installed on the 23<sup>rd</sup>.
- Ron asked if there is anything new on the windows. Trish stated that this project is set to begin as the windows arrive and will not be happening this summer. Perhaps if windows arrive, we could get some done over the spring break.
- Bill Sullivan asked if the water leak in the crawl space of the teacherage had been fixed, Pam stated that TCI had come out and thought they had solved the problem. Angelo will need to check to see if the problem has been solved. Diane stated that there was an issue with the shower caulking that could very well have caused the leak. Artie has recalked the shower and is sure that it is no longer leaking.
- Diane asked the board for approval to charge the redo of the weather stripping around the door to the ESSER grants as it is part of our indoor air quality upgrade. Board approved.
- Craig let the board know that the T posts that were installed to keep people from driving on the lawn last year belonged to him and he will be removing them over the coming weeks. Trish will let Artie know.

### **Technology Committee:**

- The Point-to-Point Microwave project appeal to USAC has been moved to escalated status so we should know more soon. The FCC approved our request for an extension of the project, the new completion date has been moved to June 30, 2023.
- Trish spoke with Greg at All Systems Go regarding doing our tech maintenance as we no longer have an in-house tech person. The work needs to be done remotely as bringing Greg on site is cost prohibitive.
- Craig stated that at the last meeting it was stated that he was not representing the volunteer fire department when he used his title as Fire Chief when emailing EL Internet NW with concerns the department had about fire hazards that may be caused by equipment they installed within the fire district. He asked that the records show that he did represent the fire department.

### **Fundraising Committee:**

- At this time, we do not have a Fundraising Committee, new committees are set at the September meeting. Sabre' and Angelo are planning the Labor Day weekend silent auction fundraiser and will let us know how that is progressing.
- Diane stated that the General Fund budget overages are being absorbed using Misc Funds. She will be using Misc Vendor Refunds, Interest Earning from Fund 115, the AYP Award funds and if needed would like the board to approve the use of funds raised during the 2018 and 2019 Craft Fairs. These funds were earmarked for Library and Student Field Trips and the board will need to move to allow expending them for anything other than what they were originally earmarked for. Diane reviewed the items that caused the budget overrun and the recoding that she had done to date. Trish stated that she and Diane have been working on the overage solution and she would

be okay with the use of the Craft Fair funds as it looks like it may be just a few hundred dollars. The Board asked that Diane use the other funds that are available first.

### **Old Business:**

- Policy 1905 section on face coverings and testing was reviewed. Trish stated that the cases in Lincoln County are up a bit at this time, but the board feels the policy is good as it stands and does not need any changes. Diane advised that a copy of the revised policy from the April meeting was in the board books and trustees needed to place that revised policy in their personal policy books. Trish explained to everyone about the taking over of the upkeep of our policies by MTSBA that was put in place last year. We are working on completing the weeding of the policies they sent us and adoption of the one we will be adding. This has been a long process and she would like to plan a special meeting before that purpose. Once they have chosen a time to meet it will be posted and the public is encouraged to attend.

### **New Business:**

- Diane reviewed the General Fund ending cash balances to date. Also reviewed anticipated expenditures through June 30<sup>th</sup>. We reviewed the preliminary general fund budget and Diane fielded questions from the board and public. The board set a budget discussion meeting for July 6<sup>th</sup> at 9:00 a.m.
- Trish made a motion to allow a gun on the school grounds over the summer while no students are here for the purpose of gopher control. Cheri seconded and David concurred. TW Seannell volunteered to come do the gopher control.
- Diane asked for authorization to amend the Title IVA grant to use those funds for the installation cost that we will incur to install the emergency lockout doors that we purchased 2 years ago with Title IVA funds. The installation was delayed due to foundation work. Board approved the amendment of the grant funds.
- The air conditioners that were purchased in 2020 for air quality and the propane wall heaters are no longer needed since the HVAC system has been installed. A resolution to sell said equipment will be presented at the July meeting. Diane stated that Artie was interested in the small propane heater.
- Premiums for Liability and Workers Compensation were reviewed.
- Individual Transportation Contracts for the 2022-23 SY were signed.

Diane asked about the County Commissioner election outcome. As Jerry Bennett did not run and will be stepping down in November, we need to keep the pressure on for hiring a County Superintendent. If one is not hired by November, we need to touch base with the new person.

### **Teachers Report:**

- Sabre' submitted her teachers report via email and Trish reported that a new 22-23 School Calendar has been submitted. It did not change any student instruction days, just the addition of PIR Days for Standards Conference in August. Changes were approved. State testing was completed. The Ross Creek Cedars field trip was enjoyed by all. The end of the year art walk and poetry reading went well, all students had family in attendance. Report Cards were mailed out on May the 31<sup>st</sup>. Two chrome books were checked out to students for summer use.

### **Clerks Report & Expenditures:**

- Diane officially withdrew her resignation.
- The balanced to the Treasures Office Financials for the months of April were reviewed. Due to the adjustments Diane made to recode February Payroll items the General Fund and Misc Fund do not balance, this will flow through during the June reconciliation, as those adjustments will be made at the County level in June. Trish moved that the April Financials be accepted as presented and Cheri seconded, and David concurred. May financials have not been received from the County. We will look at those at the July meeting. June expenditures to date were reviewed. (see attached for detail)

**Public Comment:**

John Loney stated that he was pleased to hear that Diane had decided to stay on, she is a blessing. During the 6 years he was on the board they had 3 different clerks and it was a nightmare. David thanked the public for joining and participating in the school board meetings.

**Next Regular Meeting:** July 26, 2022 @ 9:00 a.m.

Meeting was adjourned at 4:05 p.m.

Respectfully submitted by:

\_\_\_\_\_ Diane Downey, District Clerk

\_\_\_\_\_ Trish Lauer, Chair

\_\_\_\_\_ Cheri Javorsky, Vice Chair

\_\_\_\_\_ David Gambill, Board Trustee