

## MINUTES

The regular meeting of the Yaak School Board of Trustees was called to order by Chairperson, Trish Lauer, at 3:45 p.m. on Wednesday September 14, 2022, at the Yaak School. Trish opened the meeting, welcomed visitors, reviewed meeting protocol, and stated that the meeting was being recorded.

Trustees Present: Trish Lauer, Cheri Javorsky and David Gambill

Others Present: Diane Downey, District Clerk, Sabre' Alderete, Head Teacher, Ron Webb, Herb Oehlke, and Sherri Oehlke.

At this time the students and teacher did a short PowerPoint presentation on the Wings Walk they did on the 9th. At the time of the meeting they had raised, \$1,300.00. An update will be given at the next meeting.

### **Minutes:**

The minutes from the August 17, 2022, board meeting were reviewed. Cheri moved that the August minutes be accepted as presented, David seconded, and Trish concurred.

### **Maintenance Committee:**

- David reported on the findings from his investigation of the water pressure issues in the teacherage. David tested the pressure tank, and it was holding pressure. The school is having no issues, so the problem must be between the school and the teacherage. Filters at water sources were cleaned out and filters were placed on sources that did not have them. Sabre' stated that the kitchen sink cold water still has very low pressure and washing machine cold is also not flowing properly. Trish stated that our best guess as to why we are having these issues is the fact that water lines were left uncapped during Teacherage foundation project and dirt, and debris got in the lines and was not properly flushed before reconnecting the lines to the teacherage. Diane got the information for a plumber in Libby that flushes, blows out water systems in houses and Trish stated that this would be something that will be addressed at the Foundation Project walk through that is planned for later this month.
- Quarterly microorganism and annual nitrate water testing will start happening again. We have found a solution to getting samples to the lab in Kalispell. Ron Webb stated that the Troy post office can get samples to Kalispell within the required delivery time frame if the sample is taken to Troy early enough.
- Funds in the amount of \$635.50 were raised for the repair of the basketball court. David will get with Artie regarding when that can be done.
- Herb Oehlke asked why the snow blower was left out all summer? He also stated that he felt that the grounds looked unkempt and wondered why this was. It was explained to him that concrete work had been happening over the summer which prevented reseeding, it is not cost effective to pay the grounds keeper for multiple daily trips to come up and move the sprinklers when temperatures rise over the summer. We will be reseeding and work on getting the lawn back in shape. He stated that when he returned this summer, he noticed that the snowblower had not been stored for the summer and took it upon himself to put it back into the shed by the propane tank. There was discussion about where to store the snowblower as where it is now does not work. It was decided that Dave Gambill will build a lean-to off the shed by the propane tank that can house the snowblower and winter snow removal tools.

### **Technology Committee:**

- Trish reported on the Point-to-Point Microwave project. El Internet NW is having coding issues with software at Vinal Lake Station and are working on getting this issue fixed.

### **Old Business:**

- Trish gave an update on the foundation project; TCI is still working on completing work that WGM hired them to do. We are looking as the 26<sup>th</sup> for the one-year warranty walkthrough but that has not been confirmed.
- Cheri reported on her inquiry at the county regarding land for community garden. She is also pursuing a couple of other options. This will take time, but she is willing to keep working on the options and hoping for a location by the spring. Sabre' asked if Cheri had also asked the commissioner about the speeding problem in the school zone. She did speak with Brent Teske and he is checking to see who is responsible for the section of road that goes by the school, County,

State or USFS. When we have that information, we will reach out to that entity. There was discussion on options for funding the purchase of signage.

### **New Business:**

- Diane did a quick overview of CIPPA requirements, informing the public of what the district is doing to protect our students from inappropriate internet content.
- The Trustee's Teacher classroom observation schedule was set as follows. Cheri, Fall, Dave, Winter and Trish, Spring. Diane reminded Trish to make sure Co. Superintendent was aware of her responsibility to complete and submit the State level Teacher Evaluations.
- Sabre' reported that Lowry Bass, Lynn Edwards, and Bonnie Surrell are her subs for the 22-23 SY. Board approved.
- Trish has asked our Co. Superintendent if she would be assuming the duties of our Homeless Liaison as her predecessor had, she has declined. Trish stated that she would be willing to assume those duties.
- The Rod and Gun Club has asked if the school would be willing to donate one of the Portable A/C units that we have for sale to them. A motion was made by Dave Gambill to approve of the donation of the unit to the Rod and Gun Club, Cheri seconded, and Trish concurred. Cheri will contact the Gun Club to let them know the Board decision.

### **Teacher's Report:**

- Sabre' submitted the playground and classroom rules, Board approved both.
- Fire Drill and Disaster Drill schedule was submitted. Sabre' is making laminated cards for parents with all the needed information in case an incident should happen that would require relocation of students. Diane is updating contact info on the EOP and will update Sabre's book when that is done.
- Sabre' reviewed our State Assessment results from the SMARTER Balance testing done in the 21-22 SY.
- Citizenship Day lands on a Saturday this year and OPI requires schools to do instruction related to citizenship prior to that day. Sabre' reviewed the instructional material she will be presenting the Friday before Citizenship Day.
- September 30<sup>th</sup> they will be going down to the Troy Apple Festival. In October they will be doing invasive species studies with the Yaak Forest Council, Sabre' is working on getting McCormick to join them.
- Sabre' presented a proposal to the Board asking that Bonnie Surrell, the Title IA Art/Music Instructor be paid an annual salary of \$2,500.00. In the past we have paid her hourly. The proposal was discussed, Trish moved to approve the salary of \$2,500.00 for Bonnie's Title IA duties, Cheri seconded, and David concurred.
- Sabre' mentioned that she had been approached by Bonnie with a newspaper article about the new Montana History books that we got from the Montana Historical Society, that has drawn community concern about the content and whether it had critical race theory content. Sabre' loaned Bonnie a copy for her to review and asked that she let anyone with concerns know that community members are welcomed to come to the board meetings, which is the appropriate place to ask questions or voice concerns They may also participate in the curriculum committee which reviews all curriculum prior to purchase.

### **Clerk's Report, Financials & Expenditures:**

- Review of the July balanced with the Treasures Office Financials. Trish moved that the July financials be approved as presented, Cheri seconded, and David concurred. (see attached for detail) Sabre' asked if the Board could do an amendment to her contract that would have her paying rent as she had before to help offset the deficit in Fund 120 the Rent Lease Fund. Yes, that is an option, Trish and Diane will look into it.
- Detailed expenditures for August and September expenditures to date were reviewed.

### **New Policy First Reading:**

Trish stated that she, Diane, and Sabre had reviewed these policies making changes as needed to reflect the operations of the business and instructional procedures and policies the school has in place at this time but has no written policy on. The policies were then forwarded to the other board members so they

could bring their comments to this meeting. Trish went through the policies one by one asking for any comments or recommended changes. Policy 2221 is already in the policy book so was not reviewed. All other policies except for 7430 can go on to second reading as presented. Policy 7430 needs a minor change to line 20, changing three (3) years to four (4) years as that is the financial review schedule mandated by the State.

- 2221-School Closure
- 2335-Health Enhancement
- 3110-Entrance, Placement, and Transfer
- 3121-Enrollment and Attendance Records
- 3121P-Enrollment and Attendance Procedures
- 3606-Transfer of Student Records
- 3650-Pupil Online Personal Information Protection
- 4340-Public Access to District Records
- 4550-Registered Sex Offenders
- 5130-Staff Health
- 5230-Prevention of Disease Transmission
- 5329-Long-Term Illness-Temporary Disability Leave
- 5329P-Long Term Illness-Temporary Disability-Maternity Leave Procedure
- 5333-Holidays
- 5334-Vacations
- 5334P-Vacations Guidelines
- 5337-Workers' Compensation Benefits
- 5338-Absence due to illness or injury
- 5430-Volunteers-Chaperones
- 5430F - Volunteer Agreement Form
- 5500-Payment of Wages Upon Termination
- 5630-Employee Use of Mobile Devices
- 7110-Budget and Program Planning
- 7260-Endowments, Gifts, and Investments
- 7310-Budget Implementation and Execution
- 7430-Financial Reporting and Audits
- 7500-Property Records
- 7510-Capitalization Policy for Fixed Assets
- 7515-GASB 54
- 8129 - Chemical Safety
- 8130-Air Quality Restrictions on Outdoor Activities, Practice and Competition
- 8131-Indoor Air Quality
- 8320-Property Damage
- 8420-District-Wide Asbestos Program
- 8421-Lead Renovation
- 8440-Computer Software

**Public Comment:**

Sabre' said she had looked up the Field Trip policy and only out of State trips need Board approval.

**Next Regular Meeting:** October 19, 2022 @ 3:45 p.m. Meeting was adjourned at 3:45 p.m.

Respectfully submitted by:

\_\_\_\_\_ Diane Downey, District Clerk

\_\_\_\_\_ Trish Lauer, Chair

\_\_\_\_\_ Cheri Javorsky, Vice Chair

\_\_\_\_\_ David Gambill, Board Trustee