

MINUTES

The regular meeting of the Yaak School Board of Trustees was called to order by Chairperson, Trish Lauer, at 3:45 p.m. on Wednesday March 15, 2023, at the Yaak School. Trish opened the meeting, welcomed visitors, reviewed the meeting protocol, and stated that the meeting was being recorded.

Trustees Present: Trish Lauer, Cheri Javorsky and David Gambill

Others Present: Diane Downey, District Clerk, Sabre' Alderete, Head Teacher, Ron Webb, Pam Fuqua, and Sierra Oehlke.

Minutes:

The minutes from the Feb 15, 2023, board meeting were reviewed. David moved that the February minutes be accepted as presented, Cheri seconded, and Trish concurred.

Maintenance Report:

- LED lighting has been installed throughout the building at a total cost of \$542.45.
- Security shutter doors will be installed on March 26th. A water filtering system that will filter all water coming from the well is planned for installation over the spring break. Diane will make sure David is on the account at ACE Hardware. The shower in the teacherage will be recaulked and inspection will be done to check for water damage. Diane suggested that the sand be swept off the parking pad and sidewalk now that the snow and ice are gone. Dave will be picking the ice from the downhill side of the sidewalk to help with drainage. Grass seed needs to be spread as soon as possible.
- Sabre will be checking the oven temperature as she has a different oven thermometer.

Curriculum Committee:

- Trish reported on the meeting that was held on February 14th. They reviewed the Library Media and Information Literacy Standard. They feel we are complying with State standards. Sabre' will double-check a couple of things regarding that standard and report back at the committee's next meeting. Sabre' reported that the Librarian course she is taking will be concluded Friday. Seirra reported that the new librarian for Libby is working on reaching out to the schools, public and homeschoolers.
- Diane asked that the Fundraising Committee be prepared to submit their suggestions at the April board meeting, for what things the 2023 Craft Fair funds will be earmarked for.

Old Business:

- Trish, Sabre' and Diane will fine tune the Playground Upgrade Plan before spring break.
- Diane reported that the mail ballot plan has been submitted and approved by the State. The memory sticks for the electronic ballot machines have been sent to ESSE in case we do have an election, but at this time we only have one candidate for the 3-year position. Diane will contact ESSE after the election is called by acclamation and ask that the memory stick be returned.
- Diane made available a few of the bills that are being heard in this year's legislative sessions that affect schools if anyone wants to look at them.

New Business:

- Diane reviewed the preliminary budget data sheets. As it stands our general fund budget for the 23-24 SY is \$101,041.18.

Teacher's Report:

- PowerPoint presentation "February in Our Rearview Mirror".
- Early Childhood Screening will be May 3rd, the COOP takes care of advertising, scheduling and conducting the screening.
- Spring break cleaning list has been given to Artie.
- Sabre' explained the breakdown for sub days and Title IA salary pay for March.
- Spring break will be the last week of March.
- Sabre' thanked the parents for all their support.
- Sabre' reviewed the 21-22 State report card for our school. Diane will see that this gets posted on our website.

Clerk's Report, Financials & Expenditures:

- Diane reviewed our 23-24 Indirect Cost application. We are asking OPI to approve a 21% rate for the 23-24 grant cycle.

- Diane reviewed requirements for AHERA Asbestos Training, Trish will follow up with our insurance carrier to look at training options that will keep us compliant.
- Review of January Financials balanced to the Treasurer's office. Cheri moved that the January balanced financials be approved as presented, David seconded, and Trish concurred. We do not have balances from the Treasurer for February. Review of February expenditures. March expenditures to date. Review of the General Fund expenditure report as of the end of February. (see attached for detail)
- Review of Fund 115 Recap Worksheet. Diane explained that PRC codes relating to E-Rate are in a negative balance due to incorrect calculation of discounts over the years. As we now only pay our 10% to the vendor these PRC codes will not be used, and Diane will offset that negative amount of \$351.52 using indirect cost funds from the 21-22 grant cycle.

New Policy:

8100 Transportation was reviewed with no changes needed. Policy will go to second reading at the April meeting.

Policy Review: Diane asked that the board start using our online policy book, link to it was emailed out on March 6th. The policies found can be downloaded so you can use them to make your edits and notes for the meeting day. There was discussion regarding the transition away from the board hard copy policy books.

1610-Annual Goals and Objectives: N/C

2105-Grade Organization: Sabre' had submitted the changes that she felt were needed to the board prior to the meeting. The suggested changes were reviewed by the board and there was no public comment. The board agreed to accept the recommended changes. Diane will make those changes and send an update to Kris at MTSBA, and he will update the online policy.

2132-Student and Family Privacy Right: N/C

2150- Suicide Prevention: This policy will be updated to the latest MTSBA version. Trish stated that we needed to make sure we keep up on professional development (PD) requirement stated in this policy. Sabre' stated that she is getting that PD when she annually attends the counseling standards workshop.

2158- Family Engagement Plan: N/C

2160- Title I Parent Family Involvement: Tabled until April meeting.

Public Comment:

Sabre' suggested that we reset the generator test run time. Diane reminded everyone of her suggestion to have the generator monitored remotely. It was decided to go forward with the Kohler ON Cue communication system. Diane will reach out to Boundary Electric to have use put on their schedule.

Next Regular Meeting: April 26, 2023 @ 3:45 p.m. Meeting was adjourned at 5:30 p.m.

Respectfully submitted by:

_____ Diane Downey, District Clerk

_____ Trish Lauer, Chair

_____ Cheri Javorsky, Vice Chair

_____ David Gambill, Board Trustee