

MINUTES

The students led us in the pledge of allegiance and then sang the National Anthem for us.

The regular meeting of the Yaak School Board of Trustees was called to order by Chairperson, Trish Lauer, at 4:05 p.m. on Wednesday April 26, 2023, at the Yaak School. Trish opened the meeting, welcomed visitors, reviewed the meeting protocol, and stated that the meeting was being recorded.

Trustees Present: Trish Lauer, Cheri Javorsky and David Gambill

Others Present: Diane Downey, District Clerk, Sabre' Alderete, Head Teacher, Pam Fuqua, Chiena Bridges, Bill Sullivan, Sue Janssen and Sheri Oehlke.

Minutes:

The minutes from the March 15, 2023, board meeting were reviewed. David moved that the March minutes be accepted as presented, Cheri seconded, and Trish concurred.

Maintenance Report:

- The oven of the stove in the teacherage is still not holding the correct temperature. Ron's Appliance is working with Sabre' to try to get it adjusted correctly, but if it cannot be Ron's will stand by the warranty.
- Emergency doors have been installed and Skyline Electric has completed the electrical work and replaced the exit sign that had to be removed to accommodate the door by the clerk's office.
- The shower in the teacherage was re-chalked, also Dave went down into the crawl space and checked for water damage. There was none, so soft spots in the floor are not from water damage but due to improper construction during foundation work. Dave stated that it should be fixed during the summer. Sabre' stated that the soft spots were not something she was concerned about and that they would be living in the teacherage over the summer. She reported that she had Pam Fuqua come over and look at the shower as it was still leaking. They discovered that the small holes in the drip rail that allow water that runs down the glass to drain out into the floor pan had been chalked over and thus the water could not drain into the pan and instead was finding its way to spots that were not meant to be sealed and leaking out. They will drill out the holes and see if that fixes the problem.
- The filter system has been installed by Herb and Dave. Diane has ordered replacement filters.
- Dave has completed his asbestos training and will be working on getting us into compliance.
- The suggestion was made that maintenance logs be kept for all items that require periodical maintenance. Sherrie Oehlke said that they keep maintenance logs for their farm, and she would ask Herb to bring log sheets that we can use to set up a system to track the things that require periodic maintenance checks. Pam Fuqua asked how often the water filters are changed, Dave stated that the recommended time is 4 months but due to trouble we have been experiencing he would recommend monthly until such a time as we notice the filter not being so full of sediment. Diane has purchased 8 filter units.
- Sabre' asked if the generator test run time has been changed. Herb has offered to reset the test run time when he returns to the valley. Boundary Electric will be getting the remote monitoring system hooked up the next time they come to the Yaak.
- Diane mentioned that it was time to do mower maintenance in preparation for lawn maintenance.

Technology Report:

- El Internet NW Has started the process of porting over the phone number 406-295-9311 to VOIP, this process takes 3 to 4 weeks. Sabre' has been working with Greg at All Systems Go regarding an issue she is having with the system denying her access to some of her instructional sites. Greg says it is something in the EL Internet NW setup and they say it isn't on their end. Going into next year Sabre' would like this problem addressed. Trish asked Diane to work with Greg to have him build us a network that he can maintain. Diane mentioned the use of CAT 2 E-Rate and Build Reserve funds for Technology Infrastructure.

Fund Raising Committee:

- Cheri reported that the meeting held last week was productive. Things are moving along. Sabre' stated that Angelo will add Trish to the email loop for this committee to keep the board informed.

Old Business:

- The Outdoor Learning Space and Fitness Center scope of work document was approved by OPI on March 23, 2023, and submitted to the ESSER portal on March 25th. Diane stated that we are now ready to order equipment. Sabre' reviewed the 8-station equipment list and gave a report on estimated shipping times based on order dates. She also researched ground covering and is leaning toward the engineered wood fiber as it is ADA compliant. Until the layout of the equipment is determined we will not know the cost of ground covering. Sabre' will also be looking at pieces of equipment for younger students. Trish suggested we go forward with the ordering of the 8-station fitness package and asked for public input. Pam Fuqua asked how far back toward the creek we planned on placing the equipment. Sabre' stated that the location would be approximately at the halfway mark of the container and would not go back much past the end of the container keeping it a safe distance from the creek. This description of placement also answered a question asked by Sue Janssen.
- The Safe Return to School Plan was updated and approved by the board and public. Diane will post the new plan on the website.
- Diane stated that our 2023 Trustee Election was called by acclamation on March 31, 2023, Herb Oehlke was elected for a 3-year term and will be sworn in at the May 17th meeting. Notice has been posted. Suzy Rios will be here to do the swearing in of the new trustee and clerk. Cheri, our outgoing trustee, is the board's representative on the fund-raising committee so this will need to be addressed at the May reorganization meeting.

New Business:

- Diane presented the preliminary general fund expenditure budget spreadsheet so the board can start plugging in numbers.
- The MUST Health, Dental and Vision renewal was reviewed. Diane mentioned that we can flex Title IVA funds to Title IIA to offset our dwindling REAP funds.
- The teacher contract and classified staff salaries for the 23-24 SY are being discussed by the board and will be presented for public input when the board is ready.
- Diane reviewed the use of title funds for the 23-24 SY and discussed resources that are available for Homeless students and fielded questions from the public.

Teacher's Report:

- March in review PowerPoint presentation.
- Early Childhood Screening will be May 3rd. Sabre' reviewed what the screening would entail and asked the public to tell anyone they knew that had children, infants through five years of age, that there was still time to call and make an appointment.
- Sabre' reviewed and submitted the draft 23-24 SY Calendar. The board will look it over and discuss it at the May meeting.
- Looking forward to the anticipated student count, there may be a need for a teacher's aide. The gap between littles and middle school students was her reasoning for that suggestion.
- Sabre' will be working with DotCom Therapy to work out the details of our 23-24 SY contract for therapy.

Clerk's Report, Financials & Expenditures:

- Title Monitoring Audit deadline is May 12th.
- Review of February Financials balanced to the Treasurer's office. Cheri moved that the February balanced financials be approved as presented, David seconded, and Trish concurred.
- Review of March Financials balanced to the Treasurer's office. Cheri moved that the March balanced financials be approved as presented, David seconded, and Trish concurred.
- April Expenditures to date were reviewed. (see attached for detail)
- Review of the to date General Fund Expenditure Budget.

New Policy:

Policy 8100 Transportation was adopted with a motion by Cheri, second by Dave and Trish concurred.

Policy Review:

Due to the late hour Trish asked that the policies we were planning on reviewing be tabled and moved to the May agenda. Board agreed.

Public Comment:

None

Next Regular Meeting: May 17, 2023 @ 3:45 p.m. Meeting was adjourned at 5:44 p.m.

Respectfully submitted by:

_____ Diane Downey, District Clerk

_____ Trish Lauer, Chair

_____ Cheri Javorsky, Vice Chair

_____ David Gambill, Board Trustee