

MINUTES

The regular/reorganization meeting of the Yaak School Board of Trustees was called to order by Chairperson, Trish Lauer, at 4:05 p.m. on Wednesday May 17, 2023, at the Yaak School. Trish opened the meeting, welcomed visitors, reviewed the meeting protocol, and stated that the meeting was being recorded.

Trustees Present: Trish Lauer, and David Gambill

Others Present: Diane Downey, District Clerk, Sabre' Alderete, Head Teacher, Suzy Rios, County Superintendent, Criag Johnson, Ron Webb, Herb Oehlke, and Sheri Oehlke.

Minutes:

The minutes from the April 26, 2023, board meeting were reviewed. David moved that the April minutes be accepted as presented, and Trish concurred.

As there was no old business for the seated board to attend to, we moved directly to the swearing in of the new board member. Herb Oehlke was sworn in by Suzy Rios and all required documents were signed. The new board voted to appoint Trish Lauer as Board Chair, and David Gambill as Vice Chair. Herb offered to take over the overseeing of the Groundskeeping and Maintenance. Trish stated that that could be decided later. Trish asked Herb to be the board's representative on the Fundraising Committee, Herb asked what that would entail. Sabre' did a quick overview of the status of this year's Arts and Craft Fair and Herb agreed to be the board representative. Craig Johnson stated that Robyn King would be the person the committee needed to contact about the borrowing of tables and chairs for the event. The Board unanimously approved the appointment of Diane Downey as District Clerk for the 2023-24 SY. Diane was sworn in by Suzy Rios and the required documents were signed. David moved to destroy the prior year's election materials, Herb seconded, and Trish concurred.

Maintenance Report:

- The lawn mowers have been sent out to Kevin Lamp for their annual maintenance. Diane asked if the weed eater had been done, Dave stated that he was taking care of it. Artie will be starting the mowing season on Saturday. Dave will be spot spraying the weeds with an acetic acid solution that is safe for humans and pets until the fair is over at which time he will use a more aggressive spray for the stubborn weeds. More grass seed was purchased, and we are working on hitting the thin spots in the lawn with more seed. He said we needed to have a rock picking party in the area across from the teacherage to prevent rocks from flying and doing damage when that area is mowed and weed wacked. The brass fitting on the standpipe has a crack and is leaking so that will be replaced. An additional sprinkler head was purchased so we are getting better coverage when we water. Sabre' mentioned that folks have been leaving the handle up on the standpipe and just turning the water off at the spicket they use to get water, this allows water to still flow to sprinklers in the back. A sign needs to be posted to remind folks that they MUST put the red handle down and reconnect any hoses they disconnected to get water. The greenhouse has been cleaned out in case it is decided that the students will be doing projects there in the coming year. Artie has been given the annual playground inspection form and will be completing that over the summer. Diane mentioned that Dave has offered to coordinate the quarterly water sample with the church's water sample delivery so we will not have to deal with getting it to the lab in Kalispell. Diane will fill out the required form and leave the bottle on her desk, Dave will fill it and take it to Ken at the church so he can take it with their sample.

Technology Report:

- We have gotten a proposal from Greg at All Systems Go for updating our network with a CIPA compliant filter and to maintain said network. The upgrade cost will be paid for out of the Building Reserve Fund. A 2-year license for the Sonic Wall filter is \$1,000.00 and \$400.00 for him to come up and reconfigure the network. Going forward after the 2-year license fee runs out there will be the annual charge of \$500.00 to keep the license current. We have decided to go forward with this. Greg also offered us an annual service contract that will cover all technology issues that arise annually for \$1,200.00 per year. This year we have already spent \$2,000.00 on issues that needed his expertise. It has been decided to sign that annual service contract for the 2023-24 school year. Dave moved that we go forward with

network upgrade and annual maintenance contract with Greg as discussed in this open meeting, Herb seconded, and Trish concurred. The VoIP telephone service will not be ported over until the 20th. The internet outage that occurred earlier this week was caused by lighting, but service is restored.

Curriculum Committee:

- Two meetings have occurred since the last board meeting. The two (2) subjects reviewed this year were Technology Integration and Library Media. The committee feels we are meeting the standards for both subjects. The plan for next year is to meet monthly starting in September, the focus will be on science. Ron Webb is assisting with inventory of curriculum that is stored in the container and Sabre' will have a textbook budget for the ensuing school year when that is completed.

Old Business:

- The Outdoor Learning Space and Fitness Center equipment order has been placed. Sabre' reviewed the 8-station equipment pieces that she ordered at a cost of \$16,495.84. Delivery will be in late July or early August. She and her team will meet and start planning for ground prep. She is also ordering four (4) pieces of equipment for the younger students at a cost of \$8,422.83. Her plan also includes enlarging the basketball court. The back playground gate is open, so the public is welcome to come in that way to the playground. Dave mentioned that he had spoken to the vendor that will be shipping the equipment to confirm the mode of transport so he can have the needed equipment to off load it when it arrives. Surfacing material will be ordered as soon as information regarding square footage is calculated.

Teacher's Report:

- April classroom activities were reviewed.
- Sabre' presented her annual report. See attached copy for details. Dave moved to approve the annual report, Herb seconded, and Trish concurred.
- Students will be taking a field trip to Trego for the Teepee raising event.

New Business:

- Dave moved that the 23-24 school calendar be approved as presented, Herb seconded, and Trish concurred. Dave moved that the PIR days presented on the calendar be approved, Herb seconded, and Trish concurred.
- Dave moved that the Student Handbook be approved as presented subject to asbestos notice that may need added, Herb seconded, and Trish concurred. Diane will check with MTSBA on required annual parent notification and if it should be in the student handbook. It was decided that the notice can be in the student enrollment packet.
- The Resolution to Provide Individual Transportation Contracts for the 23-24 SY was read by Trish. David moved that the resolution be passed, Herb seconded, and Trish concurred. Resolution was signed by board members.
- Herb Oehlke, the new trustee will be added as an authorized signer at the County Treasurer and Cheri Javorsky will be removed.

Clerk's Report, Financials & Expenditures:

- April financials do not balance with the Treasurer. Diane will continue to work with Sedaris to find the discrepancy. Detailed expenditures for April were reviewed.
- May expenditures to date were reviewed. (see attached for detail)
- Review of the to date General Fund Expenditure Budget.
- Clerk asked that trustees look at the spreadsheet for the 23-24 General Fund Expenditure Budget and start working it so we can get together Monday the 12th when she returns from vacation.

Policy Review:

Sabre' had submitted some recommended changes to 2160- Title I Parent Involvement. The Board approved those changes. Diane will make them and forward updated policy to MTSBA. 2160P- Title I Parent Involvement Procedure, 2161-Special Education, 2162-Section 504, and 2162P-Section 504 Procedures had no changes. Diane will update review dates and forward them on MTSBA.

Public Comment:

None

Next Regular Meeting: June 21, 2023 @ 10:00 a.m. Meeting was adjourned at 5:01 p.m.

Respectfully submitted by:

_____ Diane Downey, District Clerk

_____ Trish Lauer, Chair

_____ David Gambill, Vice Chair

_____ Herb Oehlke, Board Trustee