

Minutes

The regular meeting of the Yaak School Board of Trustees was called to order by Chairperson, Trish Lauer, at 3:45 p.m. on Wednesday November 15, 2023, at the Yaak School. Trish opened the meeting, welcomed visitors, reviewed meeting protocol, and stated that the meeting was being recorded.

Trustees Present: Trish Lauer, and Herb Oehlke

Others Present: Diane Downey, District Clerk, and Sabre Alderete, Head Teacher.

Minutes:

The minutes from the October 18, 2023, regular board meeting were reviewed. Herb moved that the minutes be accepted as presented, and Trish concurred.

Maintenance Committee:

- Trish reported for Dave that Eli Moore will be doing the big snow removal when needed and Josh Bridges will be doing any light snow removal if needed in the mornings when he brings his son to school. Herb will do removal if the snow load is too big for the snow blower.
- Floor covering in the library was discussed. Sabre' asked if ESSER III funds could be used to replace carpet throughout the building as the carpet is difficult to clean and can be a source of germs. Diane stated that we could submit a proposal like we did for the outdoor learning project and see if OPI would approve it. Herb checked on the price of laminate and it would be approx. \$600.00 to do the library. It was decided to investigate ESSER funding to do the whole facility. Diane will get a quote from Libby Flooring.

Technology Committee:

- Nicole, our e-rate consultant asked if we wanted to file form 470 for our 5-year contract for internet service with EL Internet NW. It was decided that as this filing is not required, we would not file this year. Diane will let Nicole know the decision of the board.

Curriculum Committee Meeting:

- Sabre' and Trish were the only ones in attendance. They started the review of the Science Standards. The committee will continue to meet each month at 2:30 p.m. prior to the board meetings. Sabre stated that that would not work for the December meeting as it conflicts with the holiday break schedule. The December meeting for the board and curriculum committee was moved to December 13th. (After the meeting the board meeting was rescheduled to the original date of December 20th.)

Old Business:

- The outdoor learning project is ending for the winter. Rubber mulch is set out on the playground. It was decided that Herb would get ahold of Josh Bridges to see if he wanted to get the mulch into the places it needed to go. We can pay for his services with Building Reserve Funds until we do the final portion of the project using ESSER III funds then recode expenditure.
- The updated Safe Return to School Plan was submitted by Sabre'. The board reviewed the document, Herb moved that the updated document be approved and Trish seconded. Trish will send Diane the approved document to post on the website.
- A detailed review of ESSER III remaining funds was made by Diane. We will have to make budget amendments for funds that may not be spent under the original budgeted items. Much discussion about funds that would be available for the floor covering project. (see attached for detailed spreadsheet)

New Business:

- Diane explained the inventory issues, stating that the inventory counts realistically can not be done by the teacher, students, and staff each year. It was discussed that perhaps we should hire someone at the end of each year to come in and do the inventory count. We have spreadsheets set up that can be used, we just need counters and data entry people. This project can be done over the summer. Trish asked if Sabre' felt that she needed to supervise this project. Sabre' said yes it would be good if she could be here to answer questions as with a lot of the things that we have, the average person may not know what they are. She also said mid-May after testing and early

June would be the best time for her. Trish suggested that we keep discussing the best way to get the inventory process fine-tuned.

- Trish reviewed the present Covid Outbreak Measures and Protocol that Sabre' had set up for the recent student outbreak, see email to parents sent Oct 29th. We will also use the CDC recommendations at the given time of any outbreaks involving students or staff. Sabre' stated that we need this in writing in our Policy 3417 Communicable Diseases. Diane will add this to the policy and the board can approve it at the next meeting. Sabre has purchased disposable thermometers as the digital ones purchased last year are not reading correctly.

Teachers Report:

- Halloween celebration was enjoyed by all. A study of Columbus Day and Indigenous Peoples Day.
- The Veterans Breakfast was a huge success. This will be an annual event going forward.
- Students collectively read 1571 pages or the read-a-thon. They have started collecting pledges, but it is slow going.
- The most efficient way to heat the building is setting the HVAC at 65 when the building is not in use. Allowing the building to stay at that temp helps the system not have to run so hard to warm up to a suitable temp each day. When the building is in use the temperature will be set at 68. Wood stove will only be used if HVAC can not keep up due to extreme cold temperatures. Herb has cleaned the chimney, so woodstove is ready to go. Trish recommended space heaters if the HVAC cannot keep up during extreme cold spells.

Clerk's Report, Financials & Expenditures:

- Diane presented the September financials balanced to the Treasures. Herb moved that the September Financials be approved as presented and Trish concurred. October's financials have not been received from the Treasurer as of meeting time. Diane stated that a detailed listing of October expenditures are in the board books for trustee review. November expenditures to date were reviewed. (See attached for detail)

Policy Review:

Policy 3141 second reading was conducted. Herb moved that Policy 3141 be adopted as presented and Trish concurred.

Public Comment: None

Next Regular Meeting: December 13, 2023 @ 3:45 p.m.

The meeting was adjourned at 4:30 p.m.

Respectfully submitted by:

_____ Diane Downey, District Clerk

_____ Trish Lauer, Chair

_____ David Gambill, Vice Chair

_____ Herb Oehlke, Board Trustee