

## Minutes

The regular/reorganizational meeting of the Yaak School Board of Trustees was called to order by Chairperson, Trish Lauer, at 3:45 p.m. on Wednesday May 22, 2024, at the Yaak School. Trish opened the meeting, welcomed visitors, reviewed the meeting protocol, and stated that the meeting was being recorded.

Trustees Present: Trish Lauer, and David Gambill.

Others Present: Diane Downey, District Clerk, Susy Rios, County Superintendent, Pam Fuqua, Ron Webb, Sue Janssen, Kathy Huber, Bill Sullivan, and Kenneth Royal.

### **Minutes:**

The minutes from the April 24, 2024, regular board meeting were reviewed. David moved that the minutes be accepted as presented, Trish seconded.

### **Policy Second Reading:**

- Policy 3235P was tabled and will be finalized by the new board at a later date.
- 2110 Objectives, 2166 Gifted Program, 2500 English Language Learner Program, and 5121 Applicability of Personnel Policies were reviewed as second readings. Dave moved that the board adopt these policies as read, Trish Seconded.

**Teachers Report:** Given by Trish as Sabre' was not present

- Annual staff evaluations have been completed.
- The teacher's Annual report was presented and is available to the public through the clerk's office.
- 2024-25 Parent and Family Engagement Plan was presented for review.

### **Old Business:**

- The board was asked by Sara if she could continue the weekly yoga classes. Trish has consulted with Sabre' to see if this is something that would be okay with her and not interfere with classes resuming in August. The schedule of yoga classes will not interfere with classes. Ron Webb said that in the past the school was not used for public use so was wondering why we changed that. The board explained the reasons they chose to allow public use of the school for this class. Dave moved that the yoga classes continue, and Trish seconded.
- The open position on the board due to Herb Oehlke resignation has two candidates that have sent letters of interest, Ron Webb and Kenneth Royal. The board interviewed the two candidates and will be leaving the decision to the new board as to who they will be appointing to fill that seat. Appointment and swearing in will happen at the June meeting.
- Trish stated that an offer has been made to a candidate for the District Clerk position and the board is hoping to hear back from that person before Diane's contract with the school expires on June 30<sup>th</sup>. In the interim Diane has offered to be sworn in to the District Clerk position until June 30, 2024.

At this time Suzy Rios our County Superintendent asked Pam Fuqua to step up and be sworn into office. The oath was administered, and Pam took her seat on the board.

- David Gambill offered to sit as the Board Chair, Pam Asked him if he understood the amount of work, it is to sit as the Chairperson, David said he did and felt that he could do the job. Pam approved that he be the chairperson and she be the vice chairperson. The board asked Diane to accept the oath of office for District Clerk.
- Diane read her official acceptance of the position on Dist. Clerk until a new clerk is sworn in or June 30, 2024, whichever comes first. At this time Diane took the oath of office.

### **Continuing Business:**

### **Maintenance Report:**

- Ron Webb has stepped up and taken on the cleanup of the playground that was requested by Sabre', he also has finished the installation of the rubber mulch under all the playground equipment and has started reseeding and watering the lawn.
- The generator was not working, called Boundary they came up did the annual maintenance and updated the firmware on the unit.
- The lawn watering system setup will be done so that the lawn out past the container is included in the watering pattern this year. Lawn mowers and the weed eater are good to go for mowing season.

- Annual playground inspection has been scheduled. Dave and Artie will see that it gets done.
- Ron Webb mentioned that all three wheelbarrows had flat tires. He also suggested that we keep the wheelbarrows in the greenhouse to protect them from the sun. We have purchased an air compressor for airing up playground balls and flat equipment tires. It will be stored in the pressure tank room. Ron also suggested that we purchase an extra pallet of rubber mulch.
- Pam requested that the school allow our little creek that runs behind the school have restoration done to improve flow and prevent annual washout issues. She has spoken to Anthony South, the headwaters director for the Yaak Valley Forest Council, he has come up and looked at our stream and the Yaak Forest Council has funding available to do the needed restoration to improve the flow and prevent the annual washout that occurs. Anthony will submit a plan to the school for what he feels will work to fix the issues we have and then with approval of said plan do the work that is needed.
- Diane let Dave know that Sabre' has submitted her list of summer cleaning and maintenance for Artie. David will meet with Sabre' before she goes to review the list and ask any question that he might have. Ron Webb stated that Sabre' had asked that the steps to the teacherage have skid proofing put on them and the slide steps need to be redone. He suggested that we do expanded metal.

### **Technology Committee:**

- A short outage of the internet occurred earlier today but was back up by noon.
- Addition camera was installed to cover blind spot by sink between the bathrooms.
- Someone needs to be appointed as the Tech support person from the board. Please let Diane know as the decision on our yaakschool.org domain name will need to be made by 8/26/2024.

### **Fund Raising Committee:**

- Pam is the board representative for fund raising. She stated the Arts and Crafts fair will be on June 29<sup>th</sup> and will be held on the lawn behind the Tavern. Vendors have been notified and the committee is looking forward to another great Fair.

### **Curriculum Committee:**

- Trish reported on the May meeting. Sabre' is looking at introducing a STEM model program for science. She and the committee have inventoried the schools present Know Atom science supplies. The Know Atom program is a great program but is labor intensive and very expensive. Sabre' has found a great program called Kesler Science that she is recommending we purchase and use for our science curriculum. This program has an annual cost of \$579.00 dollars, and we can use left over lab supplies from the Know Atom program. She did a sample lesson from the Kesler program with the students, and they were very engaged and enjoyed the lesson. She has submitted a comparison between Kesler and Know Atom cost and the difference is thousands of dollars, a cost that the school cannot afford to support the Know Atom curriculum going forward. Trish recommends that we go forward with the purchase of the Kesler science program. Pam moved that the school purchase the Kesler program for our science curriculum starting in the 24-25 SY and Dave concurred. Diane recommended that 23-24 funds be used to purchase the program as we have excess funds to spend. Trish stated that Sabre' is looking into changing a part of the resource room into a science lab setup, Trish has added a line item in the 24-25 General Fund budget for minor new equipment that will support that endeavor.

ESSER Flooring project, installation is scheduled for June 9<sup>th</sup> through the 13<sup>th</sup>, Sabre' will let Pam know how she wants things moved back. Diane asked Dave to assist Pam in contacting Josh and someone else to do the heavy lifting for the project.

### **New Business:**

- 24-25 SY calendar had been submitted for board review at the April meeting. Pam moved to approve the 24-25 SY calendar as presented, and David concurred. Pam moved that they approve the 5 PIR days listed on the calendar and David concurred. 24-25 Student Handbook was reviewed, Pam moved that it be accepted as presented and David concurred.
- Diane read the resolution to Provide Individual Transportation Contracts for the 24-25 SY. Pam moved to approve the resolution as read and David concurred.
- 23-24 second semester transportation reimbursement claims sheet in the amount of 1,21.86 was signed by Board Chair.
- A warrant signing sheet to change the authorized signers on school warrant was signed and Diane gave it to Suzy Rios to give to County Treasurer.
- David reviewed the teachers report on how 23-24 SY goals were met or not met.

- Annual Teacher Goals and Objectives for the 24-25 SY were presented and can be found in minutes.

**Clerk's Report, Financials & Expenditures:**

- Diane presented the April financials balance to the Treasurer. Pam moved that the April financials be approved as presented, and David concurred.
- May detailed expenditures to date were reviewed. (See attached for detail of all presented Financials)

**Public Comment:** Diane fielded questions from Co. Supt. regarding issues that could arise while training the new clerk.

**Next Regular Meeting:** June 19, 2024 @ 9:30 a.m.

The meeting was adjourned at 5:15 p.m.

Respectfully submitted by:

\_\_\_\_\_ Diane Downey, District Clerk

\_\_\_\_\_ David Gambill, Chair

\_\_\_\_\_ Pam Fuqua, Vice Chair