

Minutes

The regular/reorganizational meeting of the Yaak School Board of Trustees was called to order by Chairperson, David Gambill, at 9:30 a.m. on Wednesday June 19th, 2024, at the Yaak School. David opened the meeting, welcomed visitors, reviewed the meeting protocol, and stated that the meeting was being recorded.

Trustees Present: David Gambill, Pam Fuqua, and Kenneth Royal to be sworn in Others Present: Diane Downey, District Clerk, D'Rae Hammond new District Clerk, Susy Rios, County Superintendent, Trish Lauer, Kathy Huber, and Ron Webb.

Minutes:

The minutes from the May 22, 2024, regular board meeting was reviewed. Pam moved that the minutes be accepted as presented, David concurred.

Maintenance Report:

- The maintenance report was presented by David he stated that the summer mowing season is here and knapweed has been spotted this year. David sprayed for those weeds. Basketball court is scheduled for repairs by Noble on July 8th through July 14th, 2024, and David will be handling the major duties for the board concerning this.
- Summer maintenance schedule was given to Artie this week and he is starting on it. • David got some expanded metal to put on the slide. It will be cut and fit to the slide. • Artie has an exhaustive list of jobs for the summer. Artie will try and get the mowing done in one day. He will keep to the watering schedule and will not water as much when it rains. It has been mowed this week and he will weed eat this week.
- Diane asked about the number of hoses and was informed the school has plenty and a piece of poly pipe that goes all the way around. It has been discussed that not all sprinklers should be on at the same time.
- Estimate of \$200 or \$300 to add an addition to front porch of teacherage and some skids on steps going up into teacherage.
- Diane will be picking up a certain weed and feed this Friday that was recommended by Pam. Diane and Pam discussed finding a spreader in the community and borrowing it to spread the weed and feed. Ron recommended buying the liquid weed and feed in the future so there is no need to buy a spreader and it's a whole lot easier. Ron volunteered to take care of it and be reimbursed.
- Artie has completed the required summer walk through and the safety report will be completed prior to the students coming to school.
- Ron makes it clear that Herb Oehlke did the majority of the playground equipment installation and did a great job. The gate needs to be moved because you could not get a truck in if you had a septic problem Ron says he will move the gate, clean up the pile of dirt and remove the rotten wood. If Herb needs a hand with the bounce wall Ron offered to help. Dawn has a written plan down with the lumber that's been paid for. Ron would also like to use the dirt to fill in the hole and level the ground around sidewalk and mark off the drain field for Noble and that was agreed. The gate placement was discussed. The new basketball court was discussed. Ron will be removing old posts and David is willing to help. Everything will be ready for Noble on July 8th.
- Pam discusses how the furniture will be moved for the flooring installation and Pam and Diane discussed how to pay the flooring company. Pam will be arranging the move and anything else that comes up.
- David discussed putting things over a waterway that is forest service land. The plan is to replace something that is already there and not make any changes since we are grandfathered in if nothing is changed. A small wooden bridge will get fixed.
- Pam has an estimate of \$1500 to replace every screw on both roofs. \$1000 for the school and \$500.00 for the teacherage. Pam makes a motion to hire Kyle Carsley to replace the screws on both roofs for \$1500 and David concurred.
- Diane discussed the artwork that the children made and was hanging outside and are now being left in the weather and getting ruined. It was decided to put clear coat on them for protection and to put them in the greenhouse for now. The art will be hung back up.

Technology Report: by Diane. Everything is running really smoothly. We were told by the OPI about some additional funding that might be available to us. They plan to add it to next year's Title VI Funding and

can be spent on a new science room, laptops, or even an after-school program. We will apply for this extra money, and we have \$3,300 that needs to be spent by September. Diane's suggestion was to purchase the Smartboard Vibe which is \$102.09 more than we have, and the money can come from the fund raising money and or a budget amendment. Pam made a motion to buy the 55-inch Vibe wireless smartboard that's portable for \$3,498.00. David concurred.

Fundraising Committee: Pam said Yaak School Arts and Crafts Fair fund raiser is at the Tavern on the 29th and the setup is on the 28th. Sabre' wants the fund called the General Funds for Kids. **Continuing Business:**

- Diane recommends discussing with Sabre' about how to spend any additional funding in next year's grant. Safety equipment was discussed, eye wash stations, protective eye wear and lab coats.
- ARP ESSAR Plan Update Diane says they sent a quote for 1,2 and 3 years. It is a 6% discount with a 3-year subscription. The teacher uses this almost daily to asses students. ESSAR money was used and can be used to purchase the 3-year subscription for \$964.44. Purchase is approved. We currently have \$17,188 base funding at present. The teacher is looking into a program for group counseling instead of individual.
- Diane suggested bulking up on any cleaning supplies and automatic paper towels for machine
- Diane is reserving funds to pay the movers \$1,500

School Accreditation:

Suzy Rios says she will have an update in July

Teachers Contract, Clerk Contract and Maintenance Contract :

- The teacher met with Trish, Pam and David. Pam drew up a contract and extended it to Sabre'. It was in 12 installments for the SY 24-25 for the amount of \$40,350.00. Additionally 85% of employee premium at \$1170 with employee paying 15% at \$206.55.
- 9 personal/sick days with used days payable at \$125 per day and 9 administrative days • Retention stipend of \$5000 paid 2 times and may use the teacherage without paying rent or utilities • The clerks contract runs from June 19, 2024 to May 31, 2025 \$15 per hour for training and skill level will be evaluated after 60 days and the hourly rate will be reassessed.
- Contract with Arties Maintenance for \$17 per hour for custodial and groundskeeping
- \$25 per hour for his maintenance and repair.
- Deadline for teacher contract is June 26, 2024.

New Business:

- On July 1, 2024, Diane's contract ends and she will need to be hired hourly to train new clerk • The isolation status has been approved for 6 years this lowers our tax base plus gives us the ability to have 1 student and stay open
- Once the playground is finished it will be open to the public for use. David will make sure all the signs are up and will pick up the mulch and store it in the greenhouse.
- Pam wants to use the greenhouse next year and doesn't want too much stuff being stored in the greenhouse. David stated that the beds are in good shape and sprayed for thistle. • Swearing in of new district clerk. D'Rae Hammond is introduced. At the end of 60 days she will need to be enrolled in a basic accounting class paid for by school. D'Rae will be attending the OPI's E Grants training session in Kalispell. The money can come from the indirect costs grant. D'Rae is sworn in by county superintendent Suzy Rios.
- New trustee Kenneth Royal sworn in by county superintendent Suzy Rios.
- Request to add Kenneth Royal and D'Rae Hammond to be check signers and remove Diane.
- Signatures filed with county

Clerk's Report, Financials & Expenditures:

- Diane states this school is debt free
- Diane presented the preliminary budget for SY 24-25. Pam moved that the preliminary budget for SY 24-25 be approved as presented, and David concurred.
- Review building and general liability insurance renewal bill for SY 24-25 \$4,484 and workers compensation renewal bill for SY 24-25 \$1,082. Both premiums will be paid.
- Final ending cash balance \$9,821.15 but we could have short falls from non-payment of taxes. We are keeping a cushion of \$1500 leaving a new total of \$8,321.15.
- David has proposed giving a year-end bonus with the remaining funds of \$8,321.15. He

proposed a formula to figure the amounts for each employee. Pam made a motion to approve

the year end bonus and David concurred. The payments amounts were as follows: Sabre' \$4,160, Diane \$2160, Artie \$560, Lea \$640, and Bonnie \$480.

- Diane presented May expenditures in detail as of meeting date May treasures report has not arrived yet so balanced May financials will be reported at July meeting
- June detailed expenditures to date were reviewed. (See attached for detail of all presented Financials)
- Diane reported on all active grant balances as of meeting time (grant spreadsheets attached) • David is still working on video policy and getting legal advice and will revisit it at July meeting questions were asked from the public and a long discussion followed

Public Comment: Discussion about the value of having this school open to the public in the Yaak. County superintendent commented on the recognition of the board valuing the employees and her appreciation.

Diane also thanked the board for all their hard work as volunteers. David discussed his goals for the future and the public discussed the changing times.

Diane suggested we look into the new tuition laws and start putting away funds for any future tuition needs. Diane read the law about quorum and when 3 need to be present to vote. Ron asked a question about where maintenance costs were paid from. Diane stated day to day building maintenance is paid from building reserve funds.

Ron asked how often the Lincoln County Library books get picked up and who takes care of it. Leanne Sanders takes care of it weekly.

The student field trip was a success.

Next Regular Meeting: July 17, 2024 @ 9:30 a.m.

The meeting was adjourned at 11:53 a.m.

Respectfully submitted by:

D'Rae Hammond, District Clerk

David Gambill, Chair

Pam Fuqua, Vice Chair