

Regular Monthly Meeting Summary: October 16, 2024

Yaak School Board of Trustees held a regular monthly meeting on Wednesday October 16th, 2024, at the Yaak School starting at 3:45 p.m. Trustees present: David Gambill, Pam Fuqua, and Ken Royal.

Diane Downey District Clerk and Suzy Rios County Superintendent were present. Visitors: Ron Webb, Bill Sullivan, Kathy Huber, Dory Goodwin, and Sherri Oehlke.

David opened the meeting, welcomed visitors, reviewed the meeting protocol, and stated that the meeting was being recorded.

0:02:12 Approval of Minutes Pam made a motion to accept minutes from 9-18-24, Ken seconded, and David concurred.

Continuing Business:

0:02:14 Maintenance Committee Report given by David. Teacherage Hot Water heater was serviced again. It was suggested that it be replaced, David will look at replacement options. Diane will keep an action list to track things that need done.

Ron Webb asked that the items purchased to repair asphalt from Larson Lumber be charged to him as he damaged the asphalt. **0:13:29** Pam made a motion that the school pay for material to fix damage to asphalt on basketball court, Ken seconded, and David concurred. Playground equipment that needed leveling has been done, rubber mulch is being delivered today at County Shop in Troy, Ron Web offered to pick it up.

Nails on teacherage steps have been hammered back down

Josh Bridges has been hired to do snow blowing and shoveling this winter @ \$20.00 per hour, Dave will prep the equipment and provide the fuel needed. We have advertised bids for the snowplowing of the teacherage parking area and school parking lot, Dave will reach out to Odie who did it last year. Pam reported that the contractor for the doorway thresholds came and took measurements, if she does not hear back, she will contact Libby Floors.

Bill Sullivan asked if the swing set poles had been fixed? Ron reported that they are still solid but do need to be treated and wrapped in metal to prevent further damage. Dave will see that this gets done. November 1st is the date to have BB goals winterized.

0:24:35 Technology Report given by Ken Royal. The library link issue has been resolved, clerk's computer has been Wi-Fi enabled and TPM license is up to date so Windows 11 can be installed, installation of Windows 11 can be done remotely, and Ken will work with Greg when time is available. The video recording from the security cameras only has enough data space for 1 week before the system overwrites existing data. Voice over IP phone in the clerk's office will only work with our internet at the school so offsite clerk office will not be able to use the 295-9311 number, Diane will put message on phone to alert public of alternate contact information. She will be checking phone messages weekly on Mondays.

Ron Webb asked if the issues on the laptops were resolved. All student laptops have been updated to Windows 11, the Chromebooks are functioning as well, if teacher finds any that are not functioning, please give the device to Ken so it can be disposed of.

Diane did a quick overview of the E-Rate Program, for the 2025 cycle we will be asking our consultant to apply for internet connection only.

0:34:53 Curriculum Committee: Pam Reported that they have not yet met for this year and if anyone would like to be on the committee, please contact her or Sabre'.

0:35:04 Fundraising Committee: No report this month.

0:35:42 Old Business: Appointment of Title IX Coordinator, the entire board and head teacher need to take Title IX mandatory training. Diane will set up online training through Vector Solutions and send out training information. Suzy asked to be cc'd on anything to do with Title IX and will take the training but is unable to be the coordinator. Ken volunteered to take on that duty,

0:40:40 Security Window Covering Quote, was reviewed, Pam moved to accept the bid as presented, Ken seconded, and David concurred. Diane will ask if this is an acceptable use for Title IVA funds, and will make an amendment if it is, if not it will be paid out of the Building Reserve Fund. Suzy asked if we had schoolwide status for our Title funds? No, the plan had been that we would start the year-long process this year, but no one has done anything as far as Diane knows. Diane asked Suzy to get Sabre' set up as a user in E-Grants.

0:46:31 New Business: Resignation of District Clerk the board of trustees received, via email, DRae Hammond's resignation on Sept 28 th , two members did not receive said email until the following Monday the 30th due to incorrect email addresses. Pam moved that the board accept Drae Hammonds resignation, Ken seconded, and David concurred.

0:50:56 Review Terms of Employment for Clerk, the board has spoken to Diane and she has agreed to be the Interim Clerk at the rate of \$18.75 per hour, the school will also pay her \$250.00 per month for office rental as she will be working from home. Pam moved that they accept Diane as the Interim Clerk and approve the terms on her contract as presented, Ken seconded, and David concurred.

0:57:45 Swearing in of the clerk: As documents to be signed were not available, Diane will meet Suzy in Libby at her office to be sworn in.

1:00:20 Fall Student Count: Diane reported 4 students and all reporting to OPI has been done.

1:01:20 Teachers Report: David did the teachers report as Sabre' was not in attendance. Update to classroom rules was tabled until November meeting as board did not have a copy of rules to review and approve.

1:09:27 Clerks Report and Expenditures Diane reviewed the ESEA Consolidated Grant allocations for the 24-25 grant cycle, Title IA \$22,000, Title IIA \$842, and Title IVA \$8,000 and reviewed the line item budgets for each program. Diane answered questions from the public. 1:27:04 September Financials balanced to the Treasurer. see finical documents packet for detail, 1:30:54 Pam moved that the September Financials be approved as presented, Ken seconded, and David concurred.

1:31:02 Diane reported October expenditures to date. see finical documents packet for detail.

Suzy Rios left meeting @ 5:22 p.m.

1:34:31 Policy Review Policy 1420 School Board Meeting Procedure. The needed changes were presented by David, Pam moved that presented changes to 1420 be approved as presented, Ken seconded, and David concurred. Policy 5120P Fingerprint, Background Handling Procedure. Point of contact person needs to be changed to Diane Downey, and Ken Royal needed to be added as a reviewer of background checks. Pam moved that those changes be made, Ken seconded, and David concurred. Policies 3110 and 3141 were tabled until November's meeting.

1:48:28 Public Comment: Sherri Oehlke asked to speak (see recording for detailed comment) Ron Webb suggested that we have dual recorders running for minutes in case one malfunctions. Diane said that the teacher has a digital recorder that we could run as a back in case the main recorder fails.

Next meeting will be November 20, 2024

Meeting adjourned at 5:43 p.m