

June 18,2025 Meeting Timeline/Synopsis

Trustees Present: Pam Fuqua, Bob Zacheo and Ron Webb

Others Present: Diane Downey, District Clerk, Bill Sullivan, Sue Janssen, and David Henderson

Call Meeting to Order: 9:30 a.m.

Recognition of Visitors and review of meeting protocol:

Continuing Business:

1:33 Maintenance Report Ron reported on the seminar he and Artie attended. Formula Fabrication will be installing the new on demand hot water heater in the teacherage. Padlocks to be keyed alike for store units. Playground inspection forms were given to Ron. Battery operated weed eater has been purchased. New desks and chairs, lockers and a library table have been ordered.

12:10 Technology Report Clerk computer has been ordered. 2 new monitors for teachers' computer have been purchased. A 5-year Sonic Wall license was purchased to keep us CIPPA Compliant.

13:24 Fundraising Committee Fair is on July 5th at the school.

YCC asked to borrow the small AP system, 5-gallon GOTT cooler, 3 folding picnic tables and the pop-up tent on the 4th. All items will be returned on the evening of the 4th. The board approved the use of those items.

Old Business:

18:02 Teacher Interviews One candidate was interviewed; the second candidate had car trouble and has chosen not to reschedule their interview. The board will leave the job listing up until the 28th to see if they have any more applicants.

18:38 Transportation TR-5 2nd Semester Total for second semester is \$916.37

19:54: Student Handbook Pam reported the findings from MTSBA, board need to make a few changes, they will have it ready for the first day students attend. Registration Packet is available on the school website. Diane asked Ron for a picture and short bio for the website. Also, the About Us section of the website needs updated.

Ron will take water to Kalispell for testing and get shelves put up in container.

New Business:

25:37 Review Building and General Liability Insurance Renewal 25-26 SY

26:02 Review Unemployment Insurance Renewal Rate 25-26 SY

26:52 Anticipated Final Ending Cash Balance for the 24-25 SY

32:34 Adopt Preliminary General Fund Expenditure Budget for the 25-26 SY Bob made a motion to except the 25-26 General Fund Expenditure Budget as presented, Ron seconded, and Pam concurred.

Clerk's Report & Expenditures:

44:52 May Financials Balance to the Treasures Office Bob made a motion to except the May Financials as presented, Ron seconded, and Pam concurred.

47:22 June Expenditures to Date

The board discussed the option of using the remaining 24-25 General Funds to give the staff a year-end bonus. It was decided to keep a \$1,500.00 cushion and disburse the remaining funds as bonuses to the staff. Bob made the motion that the unexpended funds, less the \$1,500.00 dollar cushion be used to pay a year-end bonus to the staff, Ron seconded, and Pam concurred.

David Henderson asked if the school had a staff handbook. We do not at this time but have model staff handbooks from MTSBA but have not made the needed changes to them and made them official. He offered to assist with the review of those.

Public Comment: None

Next Meeting: July 16, 2025, 9:30 a.m.

Adjournment: 10:40 a.m.

All documents presented at this meeting are posted at yaakschool.org for public review.