

REGULAR SCHOOL BOARD MEETING – MINUTES APPROVED AT 11/19/2025 MEETING

Yaak Elementary School K-8

Wednesday, October 22, 2025

3:45pm

Trustees Present – Bob Zaccheo, Ron Webb, Pam Fuqua

Excused – Sharon Shelton

District Clerk - Absent

Lead Teacher Staff Present – Amanda Prongua

Others Present – Kathy Huber, Brittany Wright

1. CALL TO ORDER

Chair Fuqua called the meeting to order at 3:45pm. She did also mention that the meeting was being recorded and then posted to the Yaak Elementary School K-8 website.

2. RECOGNITION OF VISITORS

Chair Fuqua noticed that there were no visitors so there were none to recognize at this time.

3. APPROVAL OF MINUTES

Clerk Shelton had copies of the minutes in the board packet. Trustee Zaccheo moved to approve the minutes that were presented. A second was made by Trustee Webb. With no further discussion, the motion carried – 3 for, none opposed.

4. CONTINUING BUSINESS

Maintenance Committee Report – Trustee Webb informed the board that the lighting on the container was done but he needed some further clamps and screws to finish the casing around the light switch inside the container. Also, Trustee Webb mentioned that the flagpole is able to be moved at any time. He

also mentioned that he is trying to make a light happen under the back door and when speaking with Jackie at the Electric Company that she didn't think the light would work. Jackie and Trustee Webb are working to find a better solution. He did also mention that he gets a 10% discount at Lowe's so that helps. The Flying S got boxes of legal sized paper and were very grateful. Mr. Webb was also grateful to have them gone as well.

Winter Maintenance – Trustee Webb mentioned that he is working on creating a cover for the basketball hoops for outside. The gas in the lawn mower and snowblower are ready for the winter season.

Technology Committee – What kind of a budget is here for this? Talked about possibly switching companies from DL Internet if the internet keeps going down. Amanda will now be fully documenting the times that the internet goes down so that we have a running record of when that happens. We are under contract with DL Internet for 5 years and we are in year 3 or 4. When the technology goes down, also call Greg for assistance letting him know he may have to come out to and see if we have the problem since when I called DL said no issues on their end.

Fundraising Committee Report – Amanda reported that there was a 50/50 raffle going on and a Silent Auction that Brittany Wright was spearheading. Brittany came to the meeting later and said we had \$150 plus and then 3 more checks she thought for the 50/50 maybe about \$300 to \$400. Then she reported that she had 7 items for the silent auction and thought we would have more before it was ready for the party on October 25th for the students. Trustee Zaccheo mentioned that he was super grateful for Brittany because she came in, saw a need for fundraising for our field trip fund and just took the reins and is making it happen.

5. OLD BUSINESS

Safety Plan – Sharon S. is working on getting this redone and reformatted so we can see our plan. Please put back on the agenda for December.

Update on Window Treatment – Since Sharon and Amanda have not heard from the company that was going to make our window treatment, Amanda found curtains on Walmart.com and ordered them. They are now hanging the classroom.

6. NEW BUSINESS

Fall Student Count – Amanda and Sharon are working with OPI to fix the Infinite Campus problems so that Sharon can submit our fall count. We have 7 students.

Payroll Procedure – handouts; Amanda handed these out to the trustee's and our guests and made sure that all employees now have a copy of the new procedure for payroll.

7. CLERK'S REPORT & EXPENDITURES

Clerk's Report - Amanda gave this update. Talked about the Veteran's Breakfast on November 11, 2025 at 10am. Amanda is working on getting a list together of the veterans in town so we can personally invite them to the event to honor them.

Talked about getting the food supplies from Costco a couple of days before and then spending the early morning hours before the breakfast to put them together.

Amanda, Kathy, or Trustee Webb will pick up eggs, hashbrowns (flavor added), cheese, and some kind of meat either ham or sausage. Sharon had a couple of questions regarding the video cameras. Wondering if we had a policy? Then we have to have Greg change access to the cameras over to Amanda and Trustee Zaccheo.

August Financials balanced to treasurer – In folder

September Financials – pending completion

October Expenditures - In folder

8. TEACHER'S REPORT

Amanda talked about Red Ribbon Week being the week of October 23 – October 31 and handed out a flyer of dress up days. Red Ribbon Week stands for keeping the kids out of drugs and they also teamed up with Kindness. I went to Missoula for the Funding Your Vision grant writing workshop with 3 follow up visits. She mentioned thank you for allowing her to attend, it was very informative. Amanda also attended the Title One Manual training with Jack O'Connor, so she was in training and started developing Yaak's Title One Manual. We have training from the co-op coming up on November 7th and 14th was curious if the aides could go as well. As long as it doesn't cost the district extra money that was fine with the board. Amanda is planning a field trip to Will's cabin on November 13th with McCormick. Teachers are working together to make the day super informative and educational for the students.

9. POLICY REVIEW

None to review at this time.

10. PUBLIC COMMENT: None.

11. ADJOURNMENT

Chair Fuqua made a motion to adjourn at 4:22pm. NEXT MEETING – 11/ 19, 2025, 3:45pm

__sgs_____

Sharon Shelton, District Clerk

__paf_____

Pam Fuqua, Board Chair

__alp_____

Amanda Prongua, Lead Teacher