

Minutes of Regular Meeting of the Yaak School Board of Trustees

April 15, 2026 at the Yaak School, 29893 Yaak River Rd., Troy, MT 59935, (406) 295-9311

Call Meeting to Order

Pam Fuqua, Board Chair and presiding officer, called the meeting to order at 3:45 PM.

Recognition of Visitors

- Suzy Rios, Lincoln County Superintendent
- Jayme Sabin, Teacher of McCormick School, arrived late to join the regular meeting

Approval of Minutes

- March 18, 2026, Regular Meeting – Motion to accept (without student names) by Bob Zaccheo; seconded by David Henderson. All concurred.
- March 27, 2026, Special Meeting, Closed – Motion to accept by Bob Zaccheo; seconded by David Henderson. All concurred.

Pam reminded all attendees to refrain from using student names during meetings. Because names were used at the March 18 regular meeting, the recording will not serve as the official minutes; instead, the written minutes will be used.

Old Business

- Maintenance Report; Summer Grounds Maintenance – There was a water leak in the school and Artie was working to repair it quickly, but until it is complete, to use the toilets, water must be poured in the tanks to flush.
- Technology Report nothing to report
- Curriculum Committee- The curriculum committee has never met, but this year is Math and Science focused, and David asked Amanda if she had spoken with Christy in Troy yet. She had not but said she would follow up with her.
 - Fundraising Committee- Bab Zaccheo asked about the 50/50 and if it was still going on. Amanda reported that it ended with the last one that was drawn in early March.

New Business

- **Ring Cameras – Revisit**
Pam Fuqua revisited the Ring camera discussion and questioned whether a camera on the teacherage

was necessary, since the camera on the back door of the school would capture motion or visitors walking past that entrance.

Amanda stated that the existing camera would not capture anyone going to the teacherage and that the teacherage required its own Ring camera.

Pam rescinded the motion to subscribe to a monthly or annual Ring camera membership for recording video and images at this time. She stated that recording images was unnecessary because the purpose of the cameras was to view entrances in real time during school hours.

Amanda stated that a subscription was necessary, and Pam clarified that a subscription is only required for recording, not viewing. A subscription will not be started.

- **Credit Cards – Revisit**

Pam Fuqua rescinded the motion to obtain a Costco membership and Visa card and instead requested that the board revisit implementation of the P-Card program.

A brief discussion followed regarding the merits of the P-Card program. The clerk shared information learned during a recent webinar with the P-Card Users Group and MASBO. It was agreed that additional information would be gathered regarding implementation requirements.

- **Election Cancellation of Trustee – Called by Acclamation**

Sharon shared that David's certificate had arrived.

- **Review of Health Insurance** – Clerk shared that MUST ends on June 30, 2026 and that she has reached out to Bridged Alliance with multiple emails and no response from them open how to get started. She has been researching reimbursement type plans that will save the school money and also be beneficial for staff enrolled in health insurance.
- **Review / Establish Wages for All Staff** – postponed until further review of finances can be done and we know where we stand.
- **Performance Evaluations Reminder** - postponed
- **Determine Use of Funds for State and Federal Grant for 2026–2027 School Year** - postponed
- **Teacher's Contract** – pending further review of budget

Teacher's Report

TBD – Amanda shared an invoice for MTPLC is due next week and she does not know where it stands. Clerk replied that she has a copy of the invoice in her accounts payable file and will take care of it as it is the clerk's responsibility to pay bills for the school.

Amanda complained that the new time off tracker for recording paid time off was given to her by the clerk and not the board. She thought it should have come from the board. The clerk explained that it is the same tracking needed for payroll that the school has historically recorded, but that she simplified the form to make it easier to fill in.

Other comments to be shared in closed session.

Clerk's Report & Expenditures

- March financials not received from the Treasurer's Office – Still out of balance and working with treasurer's office to balance. Waiting for month end package from treasurer.
- March expenditures
- April expenditures to date
- Clerk was going to review the new paid time off tracker but as Amanda already brought it up, there is no need to address this.
- Clerk reminded all that receipts must be presented with itemized details and purpose in order to code and document correctly.
- Discussed rate of pay for substitutes and aide hours for employee.

Policy Review

Policy 1400 – Clarify Meeting Scheduling – Change line to read: “Unless otherwise specified, regular meetings will take place at the Yaak Elementary School on the third Wednesday of each month.”

Public Comment

None.

Next Meeting

May 20, 2026, at 3:45 PM

Regular Meeting **Adjourned**. Closed session commenced.

Closed Session

Board/Staff Discussion

Next Meeting

May 20, 2026, at 3:45 PM